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Wednesday, 25 October 2023

To All Councillors:

As a Member or Substitute of the **Governance & Resources Committee**, please treat this as your summons to attend a meeting on **Thursday, 2 November 2023 at 6.00 pm** in the **Council Chamber, Town Hall, Matlock, DE4 3NN**

Yours sincerely,

Paul Wilson
Chief Executive

This information is available free of charge in electronic, audio, Braille and large print versions, on request.

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AGENDA

1. APOLOGIES FOR ABSENCE

Please advise the Democratic Services Team on 01629 761133 or email committee@derbyshiredales.gov.uk of any apologies for absence.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING (Pages 5 - 10)

14 September 2023

3. PUBLIC PARTICIPATION

To enable members of the public to ask questions, express views or present petitions, **IF NOTICE HAS BEEN GIVEN**, (by telephone, in writing or by email) **BY NO LATER THAN 12 NOON OF THE WORKING DAY PRECEDING THE MEETING**. As per Procedural

Rule 14.4 at any one meeting no person may submit more than 3 questions and no more than 1 such question may be asked on behalf of one organisation.

4. INTERESTS

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the District Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member, her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at the time.

5. QUESTIONS PURSUANT TO RULE OF PROCEDURE NUMBER 15

To answer questions from Members who have given the appropriate notice.

6. ANTI-FRAUD BRIBERY AND CORRUPTION STRATEGY (INCLUDING ANTI-MONEY LAUNDERING POLICY) (Pages 11 - 52)

The purpose of this report is to seek approval for the Council's updated Anti-Fraud, Bribery and Corruption Strategy (including Anti - Money Laundering Policy) which is attached as Appendix A to the report.

7. INTERNAL AUDIT PROGRESS UPDATE 2023/24 (Pages 53 - 78)

This report is to present for Members' information a progress update in respect of the 2023/2024 Internal Audit Plan. The report includes a summary of internal audit reports issued since the last meeting of this committee and an update on the implementation of internal audit recommendations.

8. ARREARS FOR WRITE OFF 2023/24 (Pages 79 - 86)

This report provides information about debtor write offs authorised by the Director of Resources under delegated authority in accordance with the Council's Financial Regulations and seeks approval for the write off of individual debts of £10,000 or more in accordance with the Council's Financial Regulations.

9. ANNUAL REPORT ON THE REGULATION OF INVESTIGATORY POWERS ACT (RIPA) (Pages 87 - 92)

To provide the annual report on the Council's use of RIPA and any related matters.

10. ASSET MANAGEMENT PLAN - LAND HOLDINGS REVIEW PHASE 7 (Pages 93 - 108)

This report represents the seventh phase of an ongoing review of the Council's land and property assets in accordance with the Asset Management Plan. This phase of the Land Holdings Review covers two sites in the District, one for acquisition for operational requirements and one for which expressions of interest have been received for enhancing a facility.

11. SUCCESSION PLANNING (Pages 109 - 124)

We are facing recruitment difficulty in a competitive employment market. In addition, we have several potential retirements in singleton posts. It is therefore appropriate to consider a Succession Planning Policy. A draft was considered at Corporate Leadership Team before going to consultation at Employee Group and Joint Consultative Group.

12. EXCLUSION OF PUBLIC AND PRESS

At this point the Committee will consider excluding the public and press from the meeting in order to consider the exempt information contained within Item 7, Appendix 3. The reasons for this exemption are detailed below, as per paragraphs 3 and 7 of Schedule 12A of the Local Government Act 1972:

3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).

7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Members of the Committee - Councillors Nick Wilton (Chair), Neil Buttle (Vice-Chair), Geoff Bond, Steve Flitter, David Hughes, Stuart Lees, Lucy Peacock, Simon Ripton and Roger Shelley

Substitutes – Councillors David Chapman, Marilyn Franks, Joanne Linthwaite, Laura Mellstrom, Andy Nash and Mark Wakeman

NOTE

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